

MINUTES OF THE MEETING  
of  
KINGMAN AIRPORT AUTHORITY, INC.  
AIRFIELD COMMITTEE  
November 17, 2009

A regular meeting of the Kingman Airport Authority, Inc., Finance Committee was held on November 17, 2009 commencing at 4:00 P.M. in the Airport Authority Conference Room, 7000 Flightline Drive, Kingman, AZ pursuant to duly mailed and posted notice.

COMMITTEE MEMBERS PRESENT WERE: Scott Brackett; Tom Clark; Paul Gaines; Jerry Hawkins; Richard Holmstrom; Tom McLarty.

COMMITTEE MEMBERS ABSENT WERE: Gary Rucker; Gene Simpson; Martin Swanty.

OTHERS MEMBERS PRESENT WERE: Mike Dom.

STAFF PRESENT WERE: Brenda Chastain; Dave French; Del Plumley; Bob Riley.

The meeting was called to order by the Committee Chair, Tom Clark.

On motion by Richard Holstrom, seconded by Paul Gaines, the Minutes of the October 13, 2009 Airfield Committee meeting were approved as presented.

**Old Business:**

- a) **Five (5) Year Airport Capital Improvement Program:** After a brief discussion, on motion by Tom McLarty, seconded by Richard Holmstrom, the committee members present voted to recommend the Board of Directors approve the Five (5) Year Airport Capital Improvement Program (copy attached) as presented by staff, understanding that project costs were being coordinated with the Airport Authority's consultants and would be included in the submittal to ADOT Aeronautics Division.
- b) **Avigation Easements:** There was a lengthy discussion regarding avigation easements with Richard Holmstrom again voicing his concern about the lack of the easements in place for the Kingman Airport. Mr. Holmstrom again referred to the documents that Prescott was using in its attempt to protect the airport. Mr. Holmstrom also voiced his concern regarding an easement for the noise generation by airport users and the importance of implementing some type of easement as it relates to current and future development around the airfield.

Staff presented the easement that the City of Kingman had in place for the development south of the airfield. Staff also explained that the Part 150 Compatibility Study when completed, would give the airport a tool to present to the local agencies and developers to show justification for implementing avigation easements for the Kingman Airport.

Staff concurred with a suggestion from Scott Brackett and advised contact would be made with Laughlin/Bullhead and Lake Havasu City airports to determine if the respective airports had completed a Part 150 Study and if they were aware of any city or county avigation easements directly related to the airports.

**New Business:**

- a) **Request from TriState CareFlight, LLC to Lease Airfield Property:** On motion by Scott Brackett, seconded by Paul Gaines, the committee members present voted to recommend the Board of Directors authorize staff to pursue an agreement with TriState CareFlight, LLC to lease airfield property for a medical helicopter and a modular structure to house its nursing and flight staff, for the purpose of providing medical emergency flights from the Kingman Airport. Direction to staff was to be selective in the location of the parked helicopter and to monitor takeoffs and landings for potential hazards to other aircraft parked in the same vicinity.

**Staff Updates:**

- a) **North/South Rehabilitation Project** Staff reported the contractor is hoping to complete the project prior to Thanksgiving.
- b) **Runway Signage Upgrades:** Staff reported the Notice to Proceed for the signage project would be issued on January 4, 2010 as the lead time for the delivery of materials (on order by the contractor) is a minimum of 10 weeks.
- c) **Dross Site:** Staff presented correspondence sent to the Army Corp of Engineers from ADEQ and from the Airport Authority's president regarding the current condition of the dross site ramp. Staff also offered the entire file to any member that may be interested in reviewing the records to date. Staff further reported that in addition to ADEQ backing the Airport Authority's position to resolve the issues, that FAA was also attempting to assist because of its contacts within the Corp.
- d) **KAA Web Site:** Staff reported there had not been any further progress on the website over the past month. It was recommended that photos of the Airport Authority's T-hangar units be included on the site so potential tenants would have a visual of them, to which staff responded it was the intent to place those photos of the web.

**Public Input: None**

There being no further business or discussion, on motion by Scott Brackett, seconded by Tom McLarty, the meeting was adjourned.

Signed: /s/ Tom Clark, Committee Chair

Attest: /s/ Jerry Hawkins, Committee Member

KINGMAN AIRPORT  
PROPOSED ACIP 2011 – 2015

<u>Year</u>	<u>Project</u>	<u>Estimate</u>	
2011	Airfield Markings Upgrade (Part 139 Compliance)		
	Phase 6 South Ramp Reconstruction		
	Part 150 Land Compatibility Study (Environmental Planning)		
	Environmental Planning for Relocation of Fence @ RW 35 Pavement Strengthening for RW 3/21 Airfield Drainage Improvements Airfield Perimeter Road TW Bravo Reconstruction TW Charlie Rehabilitation		
	Master Plan Update		
	2012	Land Acquisition/RPZ RW 21	
		Design Only RW 35 Fence Relocation Design Only Airfield Drainage Design Only Airfield Perimeter Road	
Construct Airport Terminal			
2013		Relocate RW 35 Fence	
	Construct Airfield Perimeter Road		
	Design Only RW 3/21 Pavement Strengthening Design Only TW Bravo & Charlie Reconstruction		
	Environmental Planning Enhanced Airfield Security Lighting		
	2014	RW 3/21 Pavement Strengthening	
Design Only Enhanced Airfield Security Lighting Design Only Airfield Drainage Improvements			
2015		TW Bravo Reconstruction TW Charlie Rehabilitation	
	Environmental Planning RW 3/21 Extension		