

# **MEMORANDUM**

*"To promote the airfield and industrial park with  
fiscally responsible management and provide a  
diverse economic base for the Greater Kingman Area"*

TO: KINGMAN AIRPORT AUTHORITY, INC. BOARD OF DIRECTORS

FROM: Mike Schoeff, President

DATE: September 10, 2009

SUBJECT: BOARD OF DIRECTORS MEETING – **SEPTEMBER 17, 2009**

A regular meeting of the Kingman Airport Authority, Inc. Board of Directors will be held on **Thursday, September 17, 2009** at **4:30 P.M.** in the **Kingman Airport Authority Conference Room**, 7000 Flightline Drive, Kingman, Arizona.

## AGENDA

**1. Call to Order**

**2. Roll Call**

THE BOARD MAY GO INTO EXECUTIVE SESSION IN ACCORDANCE WITH A.R.S. §38-431.03 (A)(3), (A)(4) OR (A)(7) TO DISCUSS ANY ITEM ON THE AGENDA. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND RECOMMENDATIONS MADE RELATING THERETO:

**3. Public Input**

**4. Approval of Minutes – August 20, 2009 Board of Directors Meeting**

**5. Approval of Accounts Payable for August 2009**

**6. Committee Reports:**

- a) Airfield Committee – Tom Clark, Chair
- b) Industrial Park Committee – Bruce Mitchell, Chair
- c) Finance Committee – Bill Matunas, Chair

**7. Old Business: None**

**8. New Business:**

- a) Discussion & Action re: Request for Lease Renewals:
  - 1. ModSpace Modular Office
  - 2) TSA Administrative Office
- b) Discussion & Action re: Hangar Gutters on Deering Private Hangar
- c) Discussion & Action re: Release of Deed Conditions for Hualapai Hangar

- d) Discussion & Action re: Acceptance of ADOT Grants:
  - 1. Grant No. E9F23 – Design Only Airfield Signage & Markings Upgrades (Federal/State/Local Project) - \$1,849
  - 2. Grant No. E9F25 – Phase II (if needed) Environmental Relating to State Land Acquisition (Federal/State/Local Project) - \$1,079
- e) Discussion & Action re: ADOT Grant Amendments:
  - 1. Grant No. E7F64 Extending the Term of Grant Through June 30, 2011
  - 2. Grant No. E7S13 Extending the Term of Grant Through June 30, 2011
- f) Discussion & Action re: Installation of Rain Gutters on Airport Authority Administration Office - \$9,935.65
- g) Discussion (EXECUTIVE SESSION) & Action re: Request for the Purchase of 10 Acres of Industrial Park Property
- h) Discussion (EXECUTIVE SESSION) & Action re: 08/09 Year End Write-Offs
- i) Discussion & Direction to Staff re: Dissemination of Personal Information for Directors and Members

**9. Executive Session:**

- 1. Prospect Information re: Purchase of 10 Acres of Property
- 2. Proposed Year End Write-Offs

**10. Director's & Staff's Report**

**11. Adjourn**