

# MEMORANDUM

*"To promote the airfield and industrial park with  
fiscally responsible management and provide a  
diverse economic base for the Greater Kingman Area"*

TO: KINGMAN AIRPORT AUTHORITY FINANCE COMMITTEE MEMBERS

FROM: Bill Matunas, Chair

DATE: September 10, 2009

SUBJECT: FINANCE COMMITTEE MEETING – SEPTEMBER 17, 2009

A regular meeting of the Kingman Airport Authority, Inc. Finance Committee will be held on **Thursday, September 17, 2009** at **4:00 P.M.** in the **Kingman Airport Authority Office**, 7000 Flightline Drive, Kingman, AZ. Notice is hereby given that at this meeting a quorum of the Kingman Airport Authority, Inc. Board of Directors may be present, however, no official action of the Board of Directors will be considered or taken during this meeting. This meeting is for the purpose of discussion and recommendation only by the Finance Committee members to the Board of Directors for the following items:

## **REVISED AGENDA**

1. **Call to Order**
2. **Roll Call**

THE COMMITTEE MAY GO INTO EXECUTIVE SESSION IN ACCORDANCE WITH A.R.S. §38-431.03 (A)(3), (A)(4) OR (A)(7) TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND RECOMMENDATIONS MADE RELATING THERETO:

3. **Approval of Minutes** – August 20, 2009 Finance Committee Meeting
4. **Old Business:**
  - a) Discussion (EXECUTIVE SESSION) & Recommendation re: Year End Write-Offs
5. **New Business:**
  - a) Discussion & Recommendation re: Contract Letter Cronstrom Osuch & Company for FY 2008/09 External Audit - \$14,000
  - b) Discussion & Recommendation re: Request for Lease Renewals:
    1. ModSpace Modular Office
    2. TSA Administrative Office
  - c) Review & Recommendation re: Installation of Rain Gutters on Airport Authority Administration Office - \$9,935.65

- d) Review & Recommendation re: ADOT Grants
  - 1. Grant No. E9F23 – Design Only Airfield Signage & Markings Upgrades (Federal/State/Local Project) - \$1,849
  - 2. Grant No. E9F25 – Phase II (if needed) Environmental Relating to State Land Acquisition (Federal/State/Local Project) - \$1,079
- e) Review & Recommendation re: ADOT Grant Amendments
  - 1. Grant No. E7F62 Extending Term of Grant Through June 30, 2011
  - 2. Grant No. E7S13 Extending Term of Grant Through June 30, 2011
- f) Review (EXECUTIVE SESSION) & Recommendation re: Prospect Financials

6. **Executive Session:**

- a) Review of Prospect Financials
- b) Review of 08/09 Year End Write-Offs

7. **Public Input**

8. **Adjourn**