

MINUTES OF THE MEETING  
of  
KINGMAN AIRPORT AUTHORITY, INC.  
FINANCE COMMITTEE  
July 16, 2009

A regular meeting of the Kingman Airport Authority, Inc., Finance Committee was held on Thursday, July 16, 2009 commencing at 4:00 P.M. in the Airport Authority Conference Room, 7000 Flightline Drive, Kingman, AZ pursuant to duly mailed and posted notice.

COMMITTEE MEMBERS PRESENT WERE: Krystal Burge; Vearl Haynes; Larry Lewis; Bill Matunas; Kevin Schleeter; Friend Walker.

COMMITTEE MEMBERS ABSENT WERE: Dick McDonald;

OTHER MEMBERS PRESENT WERE: Tom Clark; Jerry Hawkins; Jean Liss; Mike Schoeff.

STAFF PRESENT: Brenda Chastain; Dave French; Bob Riley.

OTHERS PRESENT WERE: Jessica Mullen, Z & H Engineering.

The meeting was called to order by the Committee Chair, Bill Matunas.

On motion by Larry Lewis, seconded by Krystal Burge, the Minutes of the May 6, 2009 Special Finance Committee meeting were approved with the following correction:

Change "*seconded by Larry Lewis to Dick McDonald*" on the motion to recommend the FY 2009/10 Budget to the Board of Directors.

**Old Business:** None

**New Business:**

- a) Award of Bid for Airfield Signage Project: Staff explained that a total of four (4) bids were received and opened for the airfield signage project, ranging from the apparent low bid of \$86,405 to the high bid of \$226,988. Staff advised the engineer's cost estimate was \$158,200.

Staff further explained there was some concern with the difference between the apparent low bid of \$86,405 from Rural Electric to the second apparent low bid of \$153,558 from TLL Electric; however, after further conversation between Rural Electric and Z & H Engineering, staff believed Rural Electric would be able to perform and complete the project as bid.

After further discussion, on motion by Krystal Burge, seconded by Larry Lewis, the committee members present voted to recommend the Board of Directors authorize the award of bid for the airfield signage project to the apparent low bidder, Rural Electric, in the amount of \$86,405 contingent upon FAA's concurrence.

- b) Authorization of Services No. 22 w/Z & H Engineering for Full-Time Construction Management for Airfield Signage Project - \$49,110: Staff reported that since the publication of the Finance Agenda, Z & H Engineering had revised the original full-time construction management contract. Staff further reported that Z & H Engineering was now proposing an amount of \$28,260, as the actual construction time for an on site observer would be approximately 30 days. Staff also explained that as the airfield signage project was funded through the FAA, construction management was required.

After a brief discussion, on motion by Krystal Burge, seconded by Larry Lewis, the committee members present voted to recommend the Board of Directors approve Authorization of Services No. 22 with Z & H Engineering for construction observation during the airfield signage project in the amount of \$28,260.

**Public Input:**

Staff reported that Minutes, Agendas and information on the American Recovery and Reinvestment Act (ARRA) grant were now available on the Airport Authority's website. Staff further reported that the previously discussed Non-Sufficient Funds checks, three total, had been submitted to the County Attorney's Office for prosecution.

There being no further business or discussion, on motion by Larry Lewis, seconded by Vearl Haynes, the meeting was adjourned.

Signed: /s/ Bill Matunas, Committee Chair

Attest: /s/ Vearl Haynes, Committee Vice Chair